

Find the right affiliate, wherever you are

Use this guide to quickly locate the correct invoicing and support emails for any Novo Nordisk affiliate worldwide – ensuring your documents reach the right place on the first try. Please follow the guidelines applicable to the NN entity's location rather than your location as a supplier.

We kindly ask you to comply with these guidelines when sending a PDF invoice or a credit note to Novo Group companies.

- Make sure the Purchase Order (PO) number is included – if the PO is not available, please use the invoice requester's initials
- Each invoice should be sent as a single PDF attachment
- You can attach multiple invoices as separate PDF attachments in a single email
- Do not include instructions in the email. The system will only consider the attachments and ignore any text in the email
- Do not send attachments that are password protected, as the system cannot open such files

For any payment-related queries, reminders or statement of accounts, please look up the affiliate you are invoicing below and reach out accordingly.



	Country	Novo Nordisk Legal Entity	Billing address	Email addresses for PDF invoices	Support to reach out to
A	Albania	NN Pharma Albania	EGT-Tower,Rr."AbdylFrasheri",kati3,nr11/1,Tiranë, Shqipëri, Albania	AP-NOVO-AL@novonordisk.com	apsupport@novonordisk.com
	Algeria	Aldaph SPA	Micro Zone D Activite N32 / 16035 Hydra Alger	AP-NOVO-ALGERIA@novonordisk.com	apsupport@novonordisk.com
	Argentina	Novo Nordisk Argentina	Av Del Libertador 350 Piso 3 Vicente Lopez, Buenos Aires, Argentina	AP-NOVO-ARGENTINA@novonordisk.com	apsupport@novonordisk.com
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	Austria	Novo Nordisk Austria	DC Tower, Donau-city-straße 7 1220 Wien, Austria	AP-NOVO-AUSTRIA@novonordisk.com	apsupport@novonordisk.com
B	Azerbaijan	Novo Nordisk Azerbaijan	Austria H.37 Khojali / AZ1025 Baku-Khatai	AP-Novobaku@novonordisk.com	apsupport@novonordisk.com
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	Brazil	Novo Nordisk Producao Far	Avenida C, 1413, Distrito Industrial, 39404-004 Montes Claros, MG 16.921.603/0001-66	AP-NOVO-MOC@novonordisk.com	apsupport@novonordisk.com
C	Brazil	Novo Nordisk Brazil	Av Francisco Matarazzo 1350, and 1 CJ B102 Ed Tor2 - Agua Branca Cep 05001-100, Sao Paulo SP	AP-NOVO-BRAZIL@novonordisk.com	apsupport@novonordisk.com
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D	Chile	Novo Nordisk Chile	Av. Alonso de Córdova 4580, Of. 71, 504 Las Condes, Santiago, Chile	AP-CHILE-NOVO@novonordisk.com	apsupport@novonordisk.com
	Colombia	Novo Nordisk Colombia SAS	Av. Calle 125 N. 19-24 Piso 6 Bogotá, Colombia	AP-NOVO-COLOMBIA@novonordisk.com	apsupport@novonordisk.com
	Croatia	Novo Nordisk Hrvatska	Ul. Damira Tomljanovica Gavrana 17 10000 Zagreb, Croatia	AP-NOVO-CROATIA@novonordisk.com	apsupport@novonordisk.com
	Czechia	Novo Nordisk Czech Rep.	Karolinska 706/3 186 00 Praha 8 – Karlín, Czechia	AP-NOVO-CZECH@novonordisk.com	apsupport@novonordisk.com
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	Country	Novo Nordisk Legal Entity	Billing address	Email addresses for PDF invoices	Support to reach out to
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K	Jordan	NN Pharma Op. Jordan	Taba'a Center, Gardens St / 1190 Amman 11953	AP-NOVO-JORDAN@novonordisk.com	apsupport@novonordisk.com
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Switzerland	Novo Nordisk Switzerland	The Circle 32, Postfach 8058 Zürich, Switzerland	AP-NOVO- SWITZERLAND@novonordisk.com	apsupport@novonordisk.com
Switzerland	Novo Nordisk Health Care	Novo Nordisk Health Care The Circle 32/38, 8058 Zürich, Switzerland	AP-ZURICH@novonordisk.com	coupasupport@novonordisk.com
Switzerland	NN Haemophilia Foundation	Thurgauerstrasse 36/38, CH-8050 Zurich	AP-NOVO-ZH- HAEMOPHI@novonordisk.com	apsupport@novonordisk.com

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	Tunisia	Novo Nordisk Tunisie SARL	NOVO NORDISK TUNISIE SARL LES BERGES DU LAC / 1053 TUNIS	AP-NOVO-TUNISIA@novonordisk.com	apsupport@novonordisk.com
	Tunisia	Novo Nordisk Pharma SARL	Les Berges du lac 2, 1053 Tunis Code TVA : 1715528K/A/M/000	AP-NOVOPHARMA-TN@novonordisk.com	apsupport@novonordisk.com
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V

Country	Novo Nordisk Legal Entity	Billing address	Email addresses for PDF invoices	Support to reach out to
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Vietnam	RO NN Pharma, Vietnam	Phòng 3 .01, Tầng 3, Tòa nhà Deutsches Haus, số 33 Lê Duẩn, Phường Bến Nghé, Quận 1	AP-NOVO- VIETNAM@novonordisk.com	apsupport@novonordisk.com